

Idaho Rebound Cash Grants for Small Businesses

Idaho small businesses are the lifeblood of our communities and the backbone of our state's economy. However, the COVID-19 pandemic has forced widespread closures of small businesses across the Gem State, threatening livelihoods, causing unprecedented job losses, and imperiling the future of local establishments across our state.

For eligible Idaho-based small businesses that received certain federal pandemic-related emergency loans of less than \$10,000, and for those which have received no federal assistance, a new grant program can help.

U.S. Treasury guidance allows the state to use Coronavirus Relief Fund (CRF) dollars for expenditures "related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closure."

HOW DO I APPLY?

The Idaho State Tax Commission will handle applications. All applicants must first establish a secure Taxpayer Access Point (TAP) account to protect their personal and business information on submitted applications. Small businesses interested in applying should start this process immediately.

If you are a tax professional without a TAP account and you intend to apply on behalf of a client, you will need to follow the registration steps below. Once your account is validated, you can request access to your client's accounts. Click on the Advanced Use of TAP link below for instructions on requesting access. This process will take longer and requires your client's permission. We suggest you request a TAP account right away.

Because we may receive more applications than available grants, applications are being handled in ~~three~~ waves:

- Eligible entities with one to 19 employees may apply starting at noon MT on May 11, 2020.
- Eligible entities with one to 50 employees may apply starting at noon MT on May 18, 2020 (subject to available funding).
- [Eligible entities may apply starting at noon MT on May 27, 2020 \(subject to available funding\).](#)

To apply, follow these steps:

- Step 1- Log in to your TAP account

- Step 2 - Skip to step 3 unless you are a third party filing on behalf of your authorized client
 - Third parties, select your client from the client list
- Step 3 - Click the 'Rebound Idaho Grant Application' link in the "I Want To" section at the top right
- Step 4 - Complete and submit your application

DETAILS

- Total Program: \$300 million (24% of total CRF award)
- ~~Individual Business Grant~~ Employer grants: up to \$10,000
- Self-employment grants: up to \$7,500
- More than 30,000 Idaho small businesses supported
- Subject to qualification
- Targeted to those small businesses that did not receive a U.S. Small Business Administration-backed (SBA) Paycheck Protection Program loan or received less than the grant amount through that program
- All grants will be reported on Transparent.Idaho.Gov

WHO IS ELIGIBLE TO APPLY?

Any eligible Idaho-domiciled company with an Employer Identification Number (EIN) and employees or self-employed Idaho resident can apply for a Rebound Idaho Small Business Grant. ~~That includes, including:~~

- ~~— Sole proprietorships~~
- ~~— Self-employed individuals~~
- Independent contractors
- Partnerships
- C-Corps
- S-Corps
- LLCs
- 501(c)(3) nonprofits
- 501(c)(6) organizations
- 501(c)(19) veterans organizations
- Tribal businesses (sec. 31(b)(2)(c) of Small Business Act)

Eligible entities with employees must meet the following criteria:

- Have employees and a Withholding account with the Idaho State Tax Commission established before January 1, 2020, or
- Currently use the services of a professional employer organization (PEO) with services beginning before January 1, 2020,
- Your withholding account is not for the purpose of paying household employees or as a home healthcare recipient;
- Had up to 50 employees as of February 15, 2020;

Eligible self-employed Idaho residents must meet the following criteria:

- Be self-employed and have filed a 2019 resident income tax return in Idaho
- The business must be the primary source of income for the applicant, accounting for at least 50% of their household income; and
- The applicant did not receive or apply for Pandemic Unemployment Assistance of other unemployment benefits from the Idaho Department of Labor.

All eligible entities must meet the following:

- Have suffered a qualified business interruption;
 - Did not receive an SBA-backed Paycheck Protection Program (PPP) loan or an Economic Injury Disaster Loan Emergency Advance, or received less than \$10,000 in such funds;
 - Did not receive and have not been awarded reimbursement under any other federal program for the expenses that will be reimbursed by this grant;
 - Did not receive compensation from an insurance company for the covered business interruption due to COVID-19 or received less than \$10,000 in insurance compensation;
 - Your business is not a subsidiary of a business with more than 50 employees, is not part of a larger business enterprise with more than 50 employees and is not owned by a business with more than 50 employees.
- The business does not exist for the purpose of advancing partisan political activities or the business does not directly lobby federal or state officials, defined as having had a registered lobbyist at any point during 2020.

I'M IN BUSINESS BY MYSELF; AM I STILL ELIGIBLE FOR THIS GRANT?

~~No, the grants are limited to those meeting all the eligibility criteria listed above, including the requirement for one to 50 employees.~~ Yes, if you meet the eligibility criteria above.

Workers who are self-employed may alternatively seek assistance from the Pandemic Unemployment Assistance (PUA) program through the Idaho Department of Labor. Additional information is available here: <https://labor.idaho.gov/dnn/Unemployment-Benefits/Pandemic-Unemployment-Assistance>

WHAT ARE THE AWARD AMOUNTS?

Grants of up to \$10,000 will be awarded to eligible applicants with employees and \$7,500 for self-employed individuals.

In cases where the eligible entity has received insurance compensation, an SBA-backed Paycheck Protection Program (PPP) loan, or other federal assistance less than \$10,000, the grant will be the difference between the award amount and the insurance compensation or loan.

I PLAN TO FILE SOON, WHAT SHOULD I DO TO MAKE SURE MY 2019 RESIDENT INCOME TAX RETURN IS PROCESSED?

If you file electronically, you will be entered into our system automatically. If you file on paper, you will need to write "REBOUND GRANT" at the top of your return. Electronic filing is quicker.

HOW DO YOU DEFINE IDAHO-DOMICILED BUSINESS?

The business has its headquarters in Idaho.

DO I NEED A TAP ACCOUNT IF I USE A PROFESSIONAL EMPLOYER ORGANIZATION TO MANAGE MY EMPLOYMENT TAXES?

Yes, you need a TAP account to submit an application even if you use a PEO to file your employment taxes.

HOW DO YOU DEFINE A HOUSEHOLD EMPLOYER?

The wages reported are for a housekeeper, nanny, or other domestic help.

HOW DO YOU DEFINE A HOME HEALTHCARE RECIPIENT?

The wages reported are for services received from a home healthcare provider.

WHAT IS A QUALIFIED BUSINESS INTERRUPTION?

The business or nonprofit must have suffered business interruption due to COVID-19 required closures, which may include but is not limited to:

- Reduced sales or suspended operations
- Increased costs related to COVID-19 prevention measures
- Disrupted supply network leading to shortage of critical inventory or materials

WHAT IF I BELONG TO AN ASSOCIATION THAT LOBBIES?

The limitation on lobbying is directed toward businesses that retain their own lobbyists and shall not apply to entities that are simply members of associations, trade groups, or other similar collections of businesses that conduct lobbying activities.

WHAT ARE ELIGIBLE USES OF THE GRANT?

The Rebound Idaho Small Business Grants may be used to reimburse the costs of business interruption caused by required closures, which may include:

- Personal Protective Equipment (PPE)
- Inventory
- Equipment
- Rent
- Utilities

Funds must be expended in compliance with state and federal law.

WHAT INFORMATION WILL BE REPORTED TO TRANSPARENT IDAHO?

The Transparent Idaho website will include a list of grant recipients including the business name, the Idaho industry sector, the primary city location, and its total grant award.

WHAT INFORMATION WILL I NEED TO APPLY?

The State Tax Commission will handle applications. All applicants must first establish a Taxpayer Access Point (TAP) account.

Register with TAP for the Rebound Idaho Small Business Grant

1. On the [TAP home page](#), click “Don’t have a logon? Register here” beneath the “Log In” button.
2. Leave “No” selected where you’re asked if you received a code. Click “Next.”
3. Fill in all the required fields. If a field turns red/pink, hover over it to see the error and correct it. (Call the efile Help Desk at (208) 332-6632 if you’re unable to correct the fields in error.)
 - a. For the “You Are” field, use the drop-down arrow to select:
 - BUSINESS if you’re an owner or employee of a business (but not the sole owner)
 - SOLE PROPRIETOR if you’re the sole owner of a business and have employees
 - **3RD PARTY TAX PROFESSIONAL if you’re a tax preparer or accountant managing your clients’ taxes**
4. Click “Submit.” The Tax Commission will send you a letter. This letter has a registration code. When you receive your letter, return to the [TAP home page](#) and click “Don’t have a logon? Register here” beneath the “Log In” button.
5. Click on “Yes” to indicate that you have a registration code, then click “Next.”
6. On the “Verify” page:

- a. Enter the registration code exactly the way it appears in your letter (it is case sensitive)
- b. Select the option under “You Are” that matches the selection you made during your pre-registration
- c. Enter the EIN or SSN that you used during your pre-registration
- d. Click “Next”
- e. Complete the required fields
- f. Click “Submit”

You now have full access to your TAP account.

- If you don't receive a letter within five business days after your request was successfully submitted, contact us at efilehelp@tax.idaho.gov or call (208) 332-6632.
- If you're a tax professional who needs to file/pay for clients, read our [Advanced Use of TAP](#) guide.

After logging in to TAP, applicants will need the following information to complete their application:

- Their Employment Identification Number (EIN) [if applicable](#).
- The account information where they would like their grant direct deposited if selected for funding.

WHY CAN'T I SUBMIT A PAPER APPLICATION FOR THE REBOUND IDAHO GRANT?

The program is intended to get cash into the hands of our struggling small businesses as soon as possible. Manually processing 30,000 paper applications would severely slow down the program and limit its effectiveness.

IF I DON'T HAVE A COMPUTER OR SMART PHONE, HOW CAN I SUBMIT AN APPLICATION?

Your tax professional or a close family member may be able to help you set up a Taxpayer Access Point (TAP) account and fill out the grant application.

HOW WILL AWARDS BE SELECTED?

Grants will be awarded until the total program funding is expended. The following is a description of how awards will be selected.

The first wave of applicants will open at noon MT on May 11th and close at noon MT on May 15th

- If the available funds exceed the number of eligible first-wave applicants, all qualified applicants will be awarded funding.
- If the number of eligible first-wave applicants exceeds the available funds, a lottery system will be used to determine awards.

Subject to available funding, the second wave of applicants will open at noon MT on May 18th and close at noon MT on May 22nd

- If the remaining funds exceed the number of eligible second-wave applicants, all qualified applicants will be awarded funding.
- If the number of eligible second-wave applicants exceeds the remaining funds, a lottery system will be used to determine awards.

Subject to available funding, the third wave of applicants will open at noon MT on May 27th and close at noon MT on August 14th. Awards will be provided on a first-come, first-served basis until grants are fully expended or upon close of business on July 17th, whichever occurs first.

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HOW LONG WILL IT TAKE TO RECEIVE MY PAYMENT AFTER MY APPLICATION IS SUBMITTED?

The program's intent is to get cash into the hands of small business as quickly as possible via direct deposit. We are anticipating this occurring approximately one week after the application is approved.

WHO CAN I CONTACT FOR MORE INFORMATION?

The grant application and approval process is intended to be fully automated, allowing grant payments to be issued rapidly. Information about the status of your grant application can be found in your TAP account. For more information, email ReboundIdahoBusinessGrants@tax.idaho.gov or call 833-492-0068 toll free. High call and email volumes may delay responses.