

The background of the slide features a photograph of the Idaho State Capitol building, which is a large, classical-style structure with a prominent central dome. The image is rendered in a monochromatic blue color. A thick, dark blue diagonal line runs from the top right corner towards the bottom left, separating the building image from the text on the right.

# **COVID-19 Vaccine Advisory Committee**

**Chair: Patrice Burgess, MD**

**Executive Medical Director, St. Alphonsus Medical Group**

**Executive Secretary: Elke Shaw-Tulloch, MHS**

**Administrator, State Health Official, Division of Public  
Health, Idaho Department of Health & Welfare**



IDAHO DEPARTMENT OF  
**HEALTH & WELFARE**



**Advise the Governor on and assist state and local entities with:**

- **prioritization of vaccines when they are in limited supply,**
- **implementation of the vaccination plan**
- **communication and delivery of vaccine**
- **ensuring equitable access to COVID-19 vaccination across the state**



## **Broad Representation:**

- **Statewide**
- **Tribes**
- **Priority populations**
- **Healthcare systems and providers**
- **Immunization organizations**
- **Ex-officio - representing governmental agencies with roles in the pandemic response**



## Term:

- **Members serve for the duration of the pandemic**
  - anticipate less than one year

## Voting:

- **Members have voting privileges**
- **Ex-officio members, or their designees, do not have voting privileges**
- **Chair has voting privileges**
- **Executive Secretary does not have voting privileges**
- **Voting is by consensus**



## Meeting Frequency:

- **Anticipate every other week**
  - Meetings will be ad hoc as called by the Chair and Executive Secretary as necessary to accommodate the rapidly evolving situation

## Feedback and Decisions:

- **Committee will utilize a variety of feedback mechanisms**
- **Final decisions of the committee will be used to support decisions of the IDHW and Governor's office in making decisions about COVID-19 vaccine**



**Meetings will be open to the public, in a “listen-only” mode. Public comments will only be accepted in writing, to a designated email box and comments will be distributed to the members of the committee prior to each meeting, if comments are received at least 24 hours before the start time of the meeting.**

**To submit comment to the COVID-19  
Vaccine Advisory Committee email:**

**[covid19vaccinepubliccomment@dhw.idaho.gov](mailto:covid19vaccinepubliccomment@dhw.idaho.gov)**



Do you approve of the goals of the vaccination plan?

Do you approve of the principles of the vaccination plan?

Discussion and consideration of sub-priority groups



\* Please let us know if you are attending as designee for an Advisory Committee Member



# Meeting Overview - Agenda

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## Idaho COVID-19 Vaccine Advisory Committee Meeting

### AGENDA

Friday, October 23<sup>rd</sup>, 2020  
12:00-2:00 p.m.  
Remote Meeting via Webex Events

12:00-12:20	<b>Welcome and Opening Remarks</b> Committee Chair: Dr. Patrice Burgess Executive Secretary: Eike Shaw-Tulloch
12:20-12:35	<b>Roll Call and Meeting Overview</b> Monica Revocz
12:35-1:30	<b>Introduction and Context for the Advisory Committee</b> <u>Overview of COVID-19 Vaccine Planning Status</u> Sarah Leeds
(12:35-12:45)	<b>Background on COVID-19 Vaccine Prioritization Frameworks and Considerations for Subprioritizing Vaccine Among Healthcare Personnel (HCP) in Idaho: Presentation and Discussion/Initial Input</b> Dr. Carolyn Bridges, Advisory Committee Members
(12:45-1:30)	<b>Informing Others of the Advisory Committee's Work: What the Committee Members Need to Resonate Messages with People in their Spheres of Influence</b>
1:30-1:45	<b>Wrap Up</b> a) Meeting Summary b) Action Items and Next Steps c) Next meeting date and anticipated topics d) Closing remarks and adjourn

### Advisory Committee Ground Rules

#### General

1. Respect all aspects of diversity in the group.
2. Be mindful of allowing space and authentic consideration of all stakeholder perspectives.
3. Be open to new ideas and approaches.
4. Participate actively.
5. Be forward-focused.
6. Stay focused on the Committee goal and corresponding topic at hand.
7. Utilize the Parking Lot for important topics to be addressed another time.
8. Everyone is on an equal ground.

#### Remote Meeting-Specific

1. Mute your microphone when not speaking.
2. Use the "raise hand" feature to prevent multiple participants speaking at once.
3. Be ready to interact: use the chat to ask questions, use polling/voting, as requested, etc.

# Meeting Overview - Agenda

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- 12:00-12:20 **Welcome and Opening Remarks**  
Committee Chair: Dr. Patrice Burgess  
Executive Secretary: Elke Shaw-Tulloch
- 12:20-12:35 **Roll Call and Meeting Overview**  
Monica Revoczi
- 12:35-1:30 **Introduction and Context for the Advisory Committee**  
(12:35-12:45) Overview of COVID-19 Vaccine Planning Status  
Sarah Leeds  
(12:45-1:30) Background on COVID-19 Vaccine Prioritization Frameworks and Considerations for Subprioritizing Vaccine Among Healthcare Personnel (HCP) in Idaho: Presentation and Discussion/Initial Input  
Dr. Carolyn Bridges, Advisory Committee Members
- 1:30-1:45 **Informing Others of the Advisory Committee's Work: What do Committee Members Need to Resonate Messages with People in their Spheres of Influence?**
- 1:45-2:00 **Wrap Up**  
a) Meeting Summary  
b) Action Items and Next Steps  
c) Next meeting date and anticipated topics  
d) Closing remarks and adjourn



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- Webex Events Tip Sheet
- Advisory Committee Member participation functions for this meeting



- Mute/unmute and video on
- Hands up
- Chat
- Quick feedback



## Overview of COVID-19 Vaccine Planning Status

Sarah Leeds

## Background on COVID-19 Vaccine Prioritization Frameworks and Considerations for Subprioritizing Vaccine Among Healthcare Personnel (HCP) in Idaho: Presentation and Discussion/Initial Input

Dr. Carolyn Bridges, Advisory Committee Members



**What do Advisory Committee Members Need to Resonate Messages  
with People in their Spheres of Influence?**



- Meeting summary
- Action items and next steps
- Next meeting date and anticipated topics
- Closing remarks and adjourn





1. Advisory Committee Members will receive a dedicated email address to submit further input on *healthcare personnel prioritization* by [10/26/2020](#)
2. Advisory Committee Members and the public are invited to submit written comments on *healthcare personnel prioritization* through designated email addresses by [COB 10/28/2020](#)  
(public comment email: [covid19vaccinepubliccomment@dhw.idaho.gov](mailto:covid19vaccinepubliccomment@dhw.idaho.gov))
3. All input received will be compiled and sent to the Advisory Committee for consideration with the next Advisory Committee Meeting Package by [11/2/2020](#)



- Date and Time:

Friday, November 6<sup>th</sup>

12:00 – 2:00 p.m.

- Anticipated Topics:

- Share Advisory Committee responses/ranking re: healthcare personnel prioritization
- Discuss prioritization of other vaccine prioritization sub-groups



Committee Chair: Dr. Patrice Burgess

Executive Secretary: Elke Shaw-Tulloch